



# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: medical.subharti.org, e-mail: medical@subharti.org, Ph.: 0121-3055000 (Extn: 2118), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

No: SMC/G/M-60/4329

Date: 11.03.2025

To,

**The Professor & Head  
Department of \_\_\_\_\_  
Subharti Medical College, Meerut.**

Sub: Scheduling of Board of Studies and Faculty Board Meetings for the 35<sup>th</sup> Academic Council.

Dear Sir/Madam,

Kindly inform all the concerned members that in preparation for the 35<sup>th</sup> Academic Council meeting scheduled for the last week of March 2025, a Board of Studies and Faculty Board meeting is to be conducted as per the below mentioned schedule.

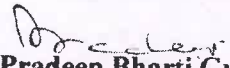
**Faculty Board – 21-03-2025 at 11:00 AM in Committee Hall, SMC.**

**Last date for sending agendas & other documents to Principal Office - 20-03-2025**

**Board of Studies – Between 11-03-2025 to 19-03-2025**


The agendas for the faculty Board are as follow-

- Agenda 1** – To confirm the minutes of previous faculty board meeting and ratification of the Action Taken Report.
- Agenda 2** – Introduction of any new value added course
- Agenda 3** – Any change in competencies/guidelines as per CBME for upcoming/existing session
- Agenda 4** – Start of Post Doctoral Certificate Course
- Agenda 5** – To start the “ Training The Trainer” course for the skill lab.
- Agenda 6** – Ratification of feedback and ATR.
- Agenda 7** – Ratification of Ordinance of DM-Cardiology.
- Agenda 8** – Ratification of Ordinance of MD- Radiation Oncology
- Agenda 9** – Discussion of ongoing research activities.
- Agenda 10** – For establishment of Paramedical College as a separate faculty in SVSU.
- Agenda 11** – Any other with the permission of Chair (please submit advance copy of - proposal by 20-03-2025.

  
**(Dr. Pradeep Bharti Gupta)**  
M.S., M. Ch (Neuro Surgery)  
Principal & Dean

Copy to:-

1. The Executive Officer, SVSU.
2. The Registrar, SVSU.

  
**(Dr. Pradeep Bharti Gupta)**



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No: SMC/Gen/M-60/4411(ii)

Date: 25.03.2025

### MINUTES OF MEETING

The meeting of the Faculty Board of Subharti Medical College for the 35<sup>th</sup> Academic Council was held on 21.03.2025 from 11:00 AM onwards in the Committee Hall-SMC. The following Members were present during the meeting:

Sl. No.	Name	Capacity of
1.	Dr. Pradeep Bharti Gupta, Principal & Dean,	: Chairman
2.	Dr. Jaskiran Kaur, Prof. & Head – Biochemistry	: Member
3.	Dr. Kiran Singh, Prof. & Head – Physiology	: Member
4.	Dr. Anita Pandey, Prof. & Head – Microbiology	: Member
5.	Dr. Surabhi Gupta, Prof. & Head – Pharmacology	: Member
6.	Dr. Pawan Parashar, Prof. & Head – Community Medicine	: Member
7.	Dr. Shilpi Jain, Prof. & Head, - Anatomy	: Member
8.	Dr. Bhim Singh, Prof. & Head – Forensic Medicine	: Member
9.	Dr. Saurabh Singhal, Prof. & Head – General Medicine	: Member
10.	Dr. Arvind Krishna, Prof. & Head – Dermatology	: Member
11.	Dr. Vivek Kumar, Prof. & Head – Psychiatry	: Member
12.	Dr. Mahip Saluja, Prof. & Head – Respiratory Medicine	: Member
13.	Dr. Mukesh Kumar Maheswari, Prof. & Head – Gen. Surgery	: Member
14.	Dr. Smirti Gupta, Prof. & Head – Obst. & Gynae.	: Member
15.	Dr. Parvez Ahmad, Prof. & Head – Orthopedics	: Member
16.	Dr. Chandresh Agarwal, Prof. & Head – ENT	: Member
17.	Dr. Bhawana Rastogi, Prof. & Head – Anesthesia	: Member
18.	Dr. Mahesh Kumar Mittal, Prof. & Head – Radio-Diagnosis	: Member
19.	Dr. Sanjiv Kumar, Prof. & Head Community Medicine	: Member

The following members of the Board couldn't attend the meeting due to their pre occupation:

1. Dr. Satyam Khare, Vice-Principal, Member
2. Dr. Ajay Punj, Prof. & Head, Pediatrics, Member
3. Dr. V. K. Malik, Prof. & Head – Ophthalmology, Member
4. Dr. Anjali Khare, Prof. & Head – Pathology, Member

The Chairman of Faculty Board, Dr. Pradeep Bharti Gupta extended a warm welcome to all the members of Faculty Board. The following agendas were discussed, item wise:

- Agenda Item – 1.** To confirm the previous Faculty Board's minutes of meeting.  
**Discussion:** All members of the Faculty Board unanimously agreed.

**Resolution:** Confirmed and passed the minutes

**Agenda Item – 2. Formation of Independent College of Paramedical Sciences.**

**Discussion:** The discussion was held to establish independent college/faculty of Paramedical Science in length. All members of the faculty board unanimously agreed to establish independent College of Paramedical Sciences as a separate faculty under Swami Vivekanand Subharti University.

**Resolution:** Ratification of the agenda was confirmed.

**Agenda Item – 3. Implementation of new CBME guidelines and its implementation in upcoming session.**

**Discussion:** The Chairman, Dr. Pradeep Bharti Gupta informed the house that new CBME guidelines have come and were circulated to all the Departments to ensure incorporation & implementation of above mentioned guidelines.

Dr. Bhim Singh, HOD of Forensic Medicine informed that as per the newly revised CBME guidelines, the distribution of teaching hours of MBBS phase 2 and MBBS Phase 3 part-1 have been revised as mentioned below:

Phase	Lecture/Large Group Teaching	SGL/SGT/ Practical/ Tutorial/ Seminar	SDL	Total Hours
Hours Phase 2 MBBS (Old)	12	22	08	42
Hours for Phase 2 MBBS (Revised)	12	25	08	45
Hours for MBBS Phase 3 Part-1 (Old)	40	70	20	130
Hours for MBBS Phase 3 Part-1 (Revised)	35	65	20	120

The total teaching hours have been reduced from 172 to 165 hours for both phases collectively.

Dr. Pawan Parasher, Prof. & Head of Community Medicine apprised that there is change in teaching hours, clinical posting hours, family adoption Programme hours during 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> professional and passing marks criteria for 3<sup>rd</sup> professional part 1 for the new session.

- According to GMER 2024 guidelines following changes are made in curriculum of Community Medicine.
- During 1<sup>st</sup> Professional total teaching hours are reduced from 52 to 40 hours.
- For family adoption Programme 24 hours are allotted.
- During 2<sup>nd</sup> professional total teaching hours are increased from 25 to 35 hours.
- For Family adoption Programme 24 hours are allotted
- During 3<sup>rd</sup> professional total teaching hours are increased from 145 to 150 hours.
- For family adoption Programme 36 hours are allotted.
- 4 weeks are allotted for the elective chosen by the students

- Total duration of clinical; posting is 8 weeks.
- Passing criteria: it is mandatory to get 40% marks separately in theory and in practical; and totally 50% for theory plus practical. No grace marks will be allotted to students.  
A total of 500 marks are allotted for community medicine including 200 marks for theory and 100 marks for practical.

Dr. Surabhi Gupta, HOD of Pharmacology informed that the following changes are required for upcoming session:

- Number of topics have increased to 10 from earlier 5 and no. of competencies to 92 from earlier 64.
- Number of competencies that require certification are 11, previously were 4.
- Topics of practical Pharmacology like clinical pharmacy, Experimental Pharmacology, Communication have been clubbed in "Applied Pharmacology".
- New methods of learning have been introduced like prescription auditing, debate.
- There have been amendments in e-logbooks, number of leaves, eligibility to appear in final examination, new courses to be done by PGs and so on as per NMC regulation for PG teaching 2023.

**Resolution:** All the changes as mentioned in CBME were ratified and decided to implement. They were forwarded to Academic Council for approval.

**Agenda Item – 4. Start of Post-Doctoral Certificate course**

**Discussion:** The Faculty Board of Subharti Medical College discussed the initiation of the Post-Doctoral Certificate Course, highlighting its significance in enhancing specialized medical education. The Board reviewed the proposed curriculum, faculty requirements, eligibility criteria, and accreditation process. They emphasized the need for infrastructure, clinical exposure, and collaboration with relevant departments to ensure high academic and training standards. The Board also deliberated on the admission process, evaluation methods, and the potential impact of the course on healthcare and research advancements.

**Resolution:** The Faculty Board unanimously approved the initiation of the Post-Doctoral Certificate Course at Subharti Medical College. It was resolved that the course structure and curriculum will align with regulatory guidelines and best practices in medical education. Necessary approvals from relevant academic and medical authorities will be secured before the official launch. Faculty members and resources will be allocated to ensure comprehensive training. Admission procedures and evaluation frameworks will be established, with periodic assessments for quality assurance. The course will commence as per the academic calendar, with promotional efforts to attract qualified candidates.

**Agenda Item – 5. To start the "Training The Trainer" Course for the skill lab.**

**Discussion:** The Faculty Board of Subharti Medical College discussed the introduction of the "Training the Trainer" course for the skill lab. The members emphasized the need to enhance faculty competency in medical skills training. They reviewed the course structure, faculty requirements, and

training methodologies. The board also discussed the necessary resources, assessment strategies, and the potential impact on improving hands-on learning for students.

**Resolution:** The Faculty Board approved the start of the "Training the Trainer" course for the skill lab. It was decided that the course will follow best practices in medical education and align with regulatory guidelines. Required approvals will be obtained, and faculty members will be assigned to lead the training. Adequate resources will be provided to ensure effective implementation. The course will be launched as per the academic schedule to enhance skill-based teaching.

**Agenda Item – 6.**  
**Discussion:** **Ratification of feedback and ATR**  
The board reviewed the feedback received from students and faculty regarding the academic and administrative processes. The Action Taken Report (ATR) was presented, outlining the measures taken in response to previous feedback. After discussion, the board ratified the feedback and ATR, noting the improvements and suggesting further refinements where necessary.

**Resolution:** The feedback and ATR were ratified. Departments were advised to ensure continuous monitoring and implementation of necessary improvements.

**Agenda Item – 7.** **Ratification of Ordinance of DM-Cardiology**  
The board reviewed the ordinance for the DM-Cardiology Programme, including its curriculum structure, admission criteria, assessment methods, and regulatory compliance. The members discussed the importance of aligning the ordinance with the latest medical education guidelines and ensuring that the Programme meets the highest academic and clinical standards.

**Resolution:** The ordinance for DM-Cardiology was ratified with unanimous approval. Any necessary modifications, if required, will be incorporated based on regulatory updates and institutional policies.

**Agenda Item – 8.**  
**Discussion** **Ratification of Ordinance of MD-Radiation Oncology**  
The board examined the ordinance for the MD-Radiation Oncology Programme, focusing on curriculum design, clinical training components, research requirements, and accreditation compliance. The importance of integrating advanced radiotherapy techniques and evidence-based practice into the curriculum was emphasized.

**Resolution:** The ordinance for MD-Radiation Oncology was ratified unanimously. Any required adjustments will be considered in alignment with national regulatory standards and institutional policies.

**Agenda Item – 9.** **Ratification of Ordinance of MCh (Neurosurgery)**

The board deliberated on the ordinance for the MCh (Neurosurgery) Programme, covering its academic framework, clinical exposure, surgical training methodologies, and research directives. The discussion emphasized the need for a robust curriculum that integrates the latest advancements in neurosurgical techniques and patient care practices.

**Resolution:** The ordinance for MCh (Neurosurgery) was ratified with unanimous approval. Further refinements will be made in accordance with national medical education guidelines and institutional policies as required.

**Agenda Item – 9. Discussion of ongoing research activities**

**Discussion:** The Faculty Board will review the current research activities being conducted across various departments. Members will discuss the progress, challenges, and future directions of ongoing research projects. Emphasis will be placed on enhancing interdisciplinary collaboration, securing funding opportunities, and ensuring compliance with ethical research standards. Suggestions for promoting faculty and student involvement in research initiatives will also be considered.

**Resolution:** Members noted the discussion and agreed to take necessary steps to strengthen research activities within the institution.

The following agenda items were discussed during the meeting with the permission of Chairman:

**Agenda Item – 10. Introduction of VAC in Clinical Genetics under the Department of Anatomy.**

**Discussion:** The board discussed the proposal to introduce a Value-Added Course (VAC) titled "**Clinical Genetics: Principles and Applications**". The course aims to enhance students' understanding of human genetics, genetic counselling, and diagnostic techniques. Dr. Shilpi Jain, Prof. & Head, - Anatomy presented the outline, duration (30 hours), and evaluation methods.

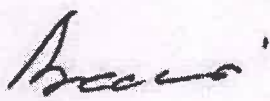
**Resolution:** The proposal was approved unanimously. The Department of Anatomy will implement the course from the upcoming academic session and finalize the syllabus in coordination with experts.

**Agenda Item – 11. Introduction of VAC on First Responder in Emergency Medicine.**

**Discussion:** The board reviewed the proposal for a new Value-Added Course (VAC) titled "**First Responder in Emergency Medicine**" to be conducted by the Department of Emergency Medicine. The course aims to train students in basic life support, trauma care, and emergency response protocols. It will consist of 25–30 hours of theory and hands-on training.

**Resolution:** The board approved the course for implementation from the next academic session. The Department of Emergency Medicine will finalize the syllabus and training schedule.

No, other agenda, the meeting concluded with a vote of thanks to the Chair.

  
(Dr. Pradeep Bharti Gupta)  
Chairman



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No: SMC/Gen/M-60/.....

Date: 21.03.2025

### ATTENDANCE SHEET

Venue : Conference Hall-SMC

Date & Time : 21.03.2025 at 11:00 AM

Sl. No.	Name	Capacity of	Signature
1.	Dr. Pradeep Bharti Gupta, Principal & Dean,	: Chairman	
2.	Dr. Satyam Khare, Vice-Principal, Member	: Member	
3.	Dr. Jaskiran Kaur, Prof. & Head – Biochemistry	: Member	
4.	Dr. Kiran Singh, Prof. & Head – Physiology	: Member	
5.	Dr. Anita Pandey, Prof. & Head – Microbiology	: Member	
6.	Dr. Surabhi Gupta, Prof. & Head – Pharmacology	: Member	
7.	Dr. Pawan Parashar, Prof. & Head – Community Medicine	: Member	
8.	Dr. Shitpi Jain, Prof. & Head - Anatomy	: Member	
9.	Dr. Bhim Singh, Prof. & Head – Forensic Medicine	: Member	
10.	Dr. Saurabh Singhal, Prof. & Head – General Medicine	: Member	
11.	Dr. Arvind Krishna, Prof. & Head – Dermatology	: Member	
12.	Dr. Vivek Kumar, Prof. & Head – Psychiatry	: Member	
13.	Dr. Mahip Saluja, Prof. & Head – Respiratory Medicine	: Member	
14.	Dr. Mukesh Kumar Maheswari, Prof. & Head – Gen. Surgery	: Member	
15.	Dr. V. K. Malik, Prof. & Head – Ophthalmology, Member	: Member	
16.	Dr. Anjali Khare, Prof. & Head – Pathology, Member	: Member	
17.	Dr. Smirti Gupta, Prof. & Head – Obst. & Gynae.	: Member	
18.	Dr. Ajay Punj, Prof. & Head, Pediatrics, Member	: Member	
19.	Dr. Parvez Ahmad, Prof. & Head – Orthopedics	: Member	
20.	Dr. Chandresh Agarwal, Prof. & Head – ENT	: Member	
21.	Dr. Bhawana Rastogi, Prof. & Head – Anesthesia	: Member	
22.	Dr. Mahesh Kumar Mittal, Prof. & Head – Radio-Diagnosis	: Member	
23.	Dr. Sanjiv Kumar, Medical Superintendent	: Member	

